

# Morelli Chertkow LLP

L A W Y E R S

## Legal Administrative Assistant, Litigation

Morelli Chertkow LLP is seeking to hire a Legal Administrative Assistant to join our team of legal professionals in our Kamloops office.

The successful candidate will have completed the Legal Administrative Assistant Certificate program (or equivalent) and have some experience supporting family or personal injury lawyers.

The ideal candidate has a professional demeanor, gets along easily with others, communicates clearly, is confident and efficient, is solution-oriented, can manage priorities and has strong technical skills.

We offer competitive salaries and benefits including MSP, Group Insurance and paid sick leave.

If you are interested in joining our legal services team please submit an application to the Administrator, Beverley Clayton, at [bclayton@morellichertkow.com](mailto:bclayton@morellichertkow.com).

Morelli Chertkow LLP is an equal opportunity employer and thanks all applicants for their interest. Only those applicants short-listed for interview will be contacted.

[www.morellichertkow.com](http://www.morellichertkow.com)

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